



**Arusha Community Church
31st Annual General Meeting**

29th January, 2017

Provisional Agenda

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- 31.2 Approval of provisional agenda
- 31.3 Correction and approval of 2016 AGM minutes no. 30 – February 2016
- 31.4 Introduction of council nominees and distribution of 2017 Council election ballots
- 31.5 Matters arising from 2016 ACC AGM minutes
- 31.6 Collection of 2017 Council election ballots
- 31.7 Year 2016 reports – Presentation and Approval
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 - C. Christian Education Committee
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31.1 Welcome and opening prayer

31.2 Approval of provisional agenda

31.3 Correction and approval of 30th AGM minutes – February 2016

Minutes of the 30th Annual General Meeting of Arusha Community Church, 7 February 2016

Attendance: Christopher Ayo*, Mary Bura*, Anna Carlsson, Daniel Charles*, Edward Charles*, Rosemary Charles*, Hedrick Christopher Chziwa, Kirstein Combrink*, Fitsimt Dejene*, Christine Derungs, Christine Ebong*, Jimmy Ebong*, Clare Edwards*, Eliel Gideon*, Elizabeth Hudgin*, Linda Jacobson*, Mark Jacobson*, Hans Jemmy, Goodluck Kaaya*, Emmaculate Karumuna, Stella Karumuna*, Margaret Kenyi*, Brenda Kimaro, Andrew Kini, Erwin Kinsey*, Edmund Pius Kisombe, John Kraft*, Raymond Lema*, Max Boniface Magafu, Penina Makubi*, David Mariki, Irene Joel Mchomvu*, Lotha Rogath Metili*, Betty Jeremiah Mgaya*, Narola Mollel*, Samingo Mollel, Daudi Msseemaa, Olivier Muhoza*, Barbro Mushendwa*, Joshua Mushendwa*, Phillip Mvungi, Joseph Mwangi*, Riziki Mwangi, Martin Ndanshov, Eric Ngao, Julius Nguru, Atula Paul, Lisa Peterson*, Ingrid Sangiwa*, Nathan Simonson*, Steve Simonson*, Susan Simonson*, Angela Schramm*, Stephan Schramm*, Johan Sundqvist*, Deborah Troester*, Martine van Wolfswinkel*, Martijn Veen*, Charlotte White*, Thane White*, Wendy Willmore*.

Apologies: Mariam Kombe*

* *Indicates Voting Member*

30.1 Welcome and opening prayer

ACC's Council Chair, Christine Ebong, opened with welcoming words and prayer at 12.02pm. Attendance sheet passed around. All are to sign. Green voting cards were distributed to voting members of ACC. Scrutinizers assigned were outgoing council members Edward Charles, Stephan Schramm and John Kraft.

30.2 Approval of provisional agenda

No observations were made on the proposed 2016 AGM agenda. Susan Simonson raised a motion for approval of the agenda, seconded by Mark Jacobson, all voted in favor.

30.3 Correction and approval of 2015 AGM minutes no. 29 – February 2015

No comments were made on the 2015 Annual General Meeting (AGM) minutes. Wendy Willmore raised a motion to approve the AGM 2015 minutes, seconded by Johan Sundqvist. Approved unanimously by showing of green cards.

30.4 Correction and approval of 2015 EGM minutes – May 2015

No comments were raised on the 2015 Extraordinary General Meeting (EGM) minutes. A motion was raised by John Kraft to approve the 2015 EGM minutes, seconded by Erwin Kinsey. Approved unanimously by showing of green cards.

30.5 Introduction of council nominees and distribution of 2016 Council election ballots

ACC had ten people on council last year: Moira Brehony, Edward Charles, Kirstein Combrink, Christine Ebong, Elizabeth Hudgin, Erwin Kinsey, John Kraft, Olivier Muhoza, Stephan Schramm, and Martijn Veen. The terms of Edward Charles, Christine Ebong, John Kraft, Stephan Schramm and Martijn Veen are coming to an end, while Kirstein Combrink resigned. Moira Brehony, Elizabeth Hudgin, Erwin Kinsey and Olivier Muhoza are continuing. As 8 to 12 council members are required, we need at least 4 new council members. Seven candidates are running: Jimmy Ebong, Linda Jacobson, Penina Makubi, Irene Joel Mchomvu, Narola Mollel, Joseph Smith Mwangi, and Martijn Veen. After each of the candidates introduced themselves, voting ballots were circulated.

30.6 Matters arising from 2015 ACC AGM minutes

Wendy Willmore asked how ACC council is dealing with ACC Kesho follow-up, including the core values and vision defined for ACC. Do these need to be voted on? Christine Ebong responded that a status update on ACC Kesho is included in the AGM booklet. As for the core values and vision, these are still in draft pending final editing. They have included a revised draft preacher guideline that council has submitted to Worship Committee for feedback. More information on the roll-out of ACC Kesho will be provided later during this AGM (see agenda item 30.13).

30.7 Collection of 2016 Council election ballots

Voting ballots for the election of ACC council members were filled in by ACC voting members and collected. The scrutinizers proceeded to count the votes.

30.8 Communications preference survey – Communications Coordinator

ACC's Facilitator, Brenda Kimaro, introduced the topic by saying that ACC Kesho indicated quite a number of actions in the area of communications. Since Brenda came in as ACC Facilitator, and having extensive background in communications, she has taken on the role of communication coordinator. Brenda drafted a survey to be filled in during this AGM, as she is interested to know how to best respond to ACC member preferences in terms of communication. The survey was distributed among the members present, filled in and collected by Brenda. Next steps will be defined in coordination with ACC council.

30.9 Year 2015 reports – Presentation and Approval

The ACC council chair, Christine Ebong, kicked off the presentation of 2015 annual reports, reading the council chair report as included in the AGM 2016 booklet. Subsequently, reports from the Worship Committee, Christian Education Committee, Evangelism and Outreach (E&O) Committee and the Projects and Benevolence Committee (PBC) were presented by Angela Schramm, Lisa Peterson, Erwin Kinsey and Steve Simonson respectively. The reports of the Worship Committee, Christian Education Committee and E&O Committee are included in the 2016 AGM booklet as shared separately. The PBC was not able to submit a written report on time, for which the highlights are mentioned here separately. PBC, as a small but efficient committee, has used the benevolences from ACC to support people in need: people in hunger, medical needs, etc. It was not always possible to provide assistance in all cases, but many people were helped according to the possibilities.

The work of all ACC committees is highly appreciated and committee members received public recognition for their service done in 2015. A common denominator in the reports were the pressing needs to keep the committees running, and a call upon ACC members to volunteer for one or more of the committees. Particularly the Worship Committee and E&O committee need more members.

Brenda Kimaro did her first Administration Report as ACC's new Facilitator, as she took over from Susan Simonson during 2015. Extensive handing over support was provided by Susan, for which Brenda and ACC council are very grateful. The Administrator Report is included in the 2015 AGM Booklet. In addition to this report, Brenda thanked John Kraft's assistance in renovation of the toilets, which was one of the main visible achievements of 2015.

30.10 Distribution of Time and Ability Survey and invitation to join committees

Time and Availability Forms were distributed to gather information from ACC members on their time and availability to join one or more of ACC's committees, amongst other needs in ACC. Brenda indicated the importance to also add qualities such as first aid experience, plumbing, etc. The Time and Availability Forms were collected by Brenda.

30.11 Presentation and approval of Year 2016 financials

A. Treasurer and Financial report

The Finance Committee chair, John Kraft, presented the financial report, which was printed separately as Appendix C and D to the 2016 AGM Booklet. Although less income was received in open plate giving's, the overall income in 2015 was significantly higher than expected due to some unforeseen and significant donations in Q3/4, particularly individual tithes by two families. As a result, spending in 2015 was increased, primarily in external giving through the Projects & Benevolence Committee and Designated Giving. Still, ACC ended with a surplus of TZS 34 million. Further details are provided in the separate Finance Report for 2015.

Erwin Kinsey asked where the contribution to the diocese is figuring in the financial report. John Kraft clarified it went into designated giving, around TZS 2 million. From 2016 this will be a separate budget line.

Mark Jacobson asked what is defined by Designated Giving. John Kraft clarified it refers to money available for ACC Council to decide based on recommendation from the Finance Committee. For example, the income of Harvest Festival is spent as Designated Giving.

Daniel Charles asked clarification on the large surplus for 2015. Why did this happen? John Kraft clarified that ACC income is only predictable to a limited extent. The two large donations were only received by the end of 2015, which could then only be spent in part. Designated Giving was identified, recommended by Finance Committee and approved by ACC Council. However, there is still a balance.

B. Year 2016 Financial Audit

The 2015 financial audit report for ACC was received from our auditor Mwema & Company, a certified public accounting firm from Arusha. Hard copies of the report and the management letter are available in the church office or on request. The company found our financial statements for 2015 to be in order. Finance Committee recommended the audit report to be accepted by the voting members at this AGM. A motion was proposed by Erwin Kinsey, seconded by John Kraft, to accept

the audit report to the financial statements of ACC for the year 2015. The motion was unanimously accepted by the voting ACC members.

Erwin Kinsey requested to have a copy of the audit report shared with ACC council. John Kraft will make sure to have this done.

C. Appointment of Auditor 2016

Finance Committee recommended to proceed with the same auditing firm Mwema & Company for 2016. Questioned on this by Erwin Kinsey, John Kraft indicated we are working already for 3 or 4 years with this same auditing company. Mark Jacobson commented that legally we are entitled to have the same auditing company for 6 years. Erwin Kinsey proposed a motion, seconded by Johan Sundqvist, to appoint Mwema & Company for 2016, with the provision to look for alternative candidates to be considered beyond 2016. The motion was unanimously accepted by voting ACC members.

D. Disposal of Year 2015 Surplus

In order to allocate more than 50% of its annual income to external ministries, which is according to ACC tradition, Finance Committee recommended that the 2015 surplus of +34 million TZS be directed as follows: 10 million TZS to Designated Giving, with a recommendation from Finance Committee to be approved by ACC Council; +9 million TZS to Operational Reserve; and the balance of +15 million TZS to our Capital Reserve. The Capital Reserve would then amount to a total of +78 million, which in USD is roughly the same amount (+36,000 USD) as the Capital Reserve ACC maintained for the past 7-8 years. For the exact amounts, please refer to the separate Financial Report.

Susan Simonson suggested to have the designated giving increased from 10 to 15 million. Mark Jacobson asked the justification for ACC to increase the capital reserve in TZS and/or to maintain such a significant reserve. John Kraft indicated this amount is available for the church council to define its use, including increased designated giving if needed. We should also look at the committee's capacity to increase spending. The Finance Committee therefore recommended to maintain the proposal as mentioned above.

Johan Sundqvist suggested to separate a capital fund valued at 2 years operations of ACC, and the remainder to be transferred to a building fund or similar. Susan Simonson commented we had something similar in the past. John Kraft responded the recommendation will be considered by the Finance Committee.

Motion from Erwin Kinsey, seconded by Wendy Willmore, to proceed with the Finance Committee recommendation for disposal of the 2015 budget surplus. The motion was unanimously accepted by voting ACC members.

30.12 Presentation and Approval of 2016 Budget proposal

John Kraft referred to the budget included in Appendix D. Based on a need to spend TZS 73 million internally, and TZS 74 million (at least 50%) externally, this arrives at a total budget of TZS 147 million. In order to reach this budget, and considering we cannot count on the extraordinary amount of direct deposits ACC received in 2015, Finance Committee proposed to increase our open plate giving with 15%, from TZS 79 million in 2015 to TZS 91 million in 2016.

Johan Sundqvist mentioned it is worth noting that the total budget for Christian Education amounts to only 1.5% of the total budget. While it is indeed good to maintain a minimum of 50% for external spending, is the importance of (internal) Christian Education reflected in the budget? John Kraft mentioned that the budget as mentioned per committee has been proposed by the committees and has not been altered by the Finance Committee. It is for Christian Education Committee to propose additional activities and subsequent budget. Susan Simonson added it is indeed possible to ask more budget per committee, but we should be able to spend it; it depends on people willing to implement an activity. Olivier Muhoza confirmed Susan's point, explaining his experience with youth work in 2015. Money is not so much the challenge; the challenge is more on capacity to implement new activities.

Motion by Susan Simonson to accept the 2016 ACC budget as proposed by the Finance Committee, seconded by Erwin Kinsey. The motion was unanimously accepted by voting ACC members. Susan gave a note of thanks to John Kraft for all his work as Treasurer in 2015.

30.13 ACC Kesho: updates on ACC's Strategic Plan 2015-1017

Christine Ebong shared the main outcomes and status of the action plan of ACC Kesho as summarized in Appendix B of the 2016 AGM Booklet. Christine indicated that the Worship Committee is looking at the core values to see how rephrasing can be done. On training, Susan accepted to be coordinating this from April 2016. For further information, see Appendix B of the AGM Booklet.

30.14 Announcement of 2016 Council elders

John Kraft, representing the scrutinizers as appointed at the beginning of the AGM, announced the outcome of the voting procedure. Elected to ACC council, with two thirds of the votes of ACC voting members: Jimmy Ebong, Linda Jacobson, Irene Joel Mchomvu, Narola Mollé and Martijn Veen. Together with the continuing council members: Moira Brehony, Elizabeth Hudgin, Erwin Kinsey and Olivier Muhoza, these will form the 2016 ACC council.

30.15 AOB (Any Other Business)

No inputs during AOB.

30.16 Closing prayer

Deborah Troester closed with prayer. Afterwards we continued fellowship over lunch.

Submitted as record of the proceedings.

_____ Chair: Christine Ebong

_____ Secretary: Martijn Veen

END OF MINUTES FROM LAST YEAR’S AGM – FEBRUARY 2016

31.4 Introduction council nominees and distribution 2017 election ballots

31.5 Matters arising from 2016 ACC AGM minutes

31.6 Collection of 2017 Council election ballots

31.7 Year 2016 reports – Presentation and Approval

A. Council Chair - annual report 2016

The Council hereby appreciates the way each member has played a part in service, in celebration and in sharing of the gospel in 2016. The different roles that the Lord has given each of us to shoulder have made many things possible. In the words of a Maasai, “God thanks you!”

The 2016 Council continued to follow up of the strategic plan embodied in ACC Kesho. Highlights included to address shortfalls in the execution of its mandate, in particular, to strengthen spiritual leadership and pastoral care of ACC, to ensure security during services, and safety especially for children. The WoCo Mandate was revised, pastoral care was better organized, policies were developed for child protection, security was improved with procedures developed in the event of an emergency, training was given on all the above, as well as enlarging the team of facilitators for sound and projection.

In line with ACC Kesho, improving youth ministry was a key focus, through different social events such as a sports day at ISMAC, two hikes, 3 musical evenings and a games night, youth engagement in leading the worship services, Sunday school and Creche, and to be involved in youth outreaches which were undertaken by the Evangelism and Outreach Committee. Young Life engaged ACC youth in youth camps, and Youth Compass who are new on the scene have been welcomed to begin to engage 3rd culture ACC youth in the coming year. A youth group met many Saturdays to study the Word, sing, pray and have Christian fun while discussing interesting topics.

The co-operation from all Committees was devoted, as evidenced by reports which we will hear today. This enabled the church to meet many targets. Committee Chairpersons Wendy Willmore, Lisa Peterson, Joseph Smith, John Kraft and Sarah Rejman guided their respective committees to fulfil their mandates.

During the year we were blessed to appoint an Administrator to support the work of the Facilitator. We are thankful to Brenda Kimaro and Neema Swai for the faithful way they have served the congregation in ways too numerous to mention, including producing the Glad Tidings Newsletters monthly, an improving ACC’s website, working to facilitate events, keep the premises clean, enabling them to be utilized by the wider community, repairing toilets, and creating an environment safe and comfortable for all.

ACC's miracle is the work of its quiet volunteers who work behind the scenes. Shall we fail to mention Creche and Sunday School coordinators, teachers, music leaders, choir directors, sound and projection facilitators, all those who cooperated with them to create events, conduct Bible studies, enable site improvements and host so many events to run smoothly for the glory of God.

Being a transient congregation we had to say farewell to a number of dedicated members during the year. We mourned with those who lost loved ones, and those who went through challenging situations. We celebrated weddings, births, dedications and baptisms during this past year. We celebrated conversions of Muslim's to become Christians, and we welcomed new members some of whom became voting members during the year. We thank God for these evidences of using us in His Kingdom.

Let us all thank God for the dedicated Council whose attendance at meetings in 2016 was very good. Council's 9 members had a quorum for all but one meeting this year, and met 12 times. We have been blessed with harmonious meetings, and a dedication to serve the church. At the Council Retreat held in 2016, we explored again the subject of Pastoral Care and how to make this more part of who we are as a church family. Throughout the rest of the year's meetings, actions were taken on this priority. As a result, we have a list of over 20 individuals who can be reached for pastoral care needs, requests for which are channelled through the ACC Facilitator, and training has been given in providing pastoral care by members.

In the coming year, may God strengthen our unity and hospitality as a family, to grow even deeper in the Word, to long to be like Jesus, to be a praying church that seeks to meet each other's needs, to communicate Jesus' love to all, and to all creation.

Erwin Kinsey

Council Chair, 2016

B. Worship Committee - annual report 2016

The Worship Committee plays a central role in the life of the church. As a committee, we work together to organise the Sunday morning services, as well as some special services around Christmas and Easter. We do this with the help and commitment of many volunteers. We invite people to preach, to lead worship and music; and they all work together to make the services a meaningful worship of our Lord. This would not be possible without the help of the ushers and the specially trained AV people and would definitely be less beautiful without the flowers that are arranged every week.

At ACC, we celebrate what we receive, as was also expressed by the yearly Harvest Festival, held on September 25th. This Festival of thanksgiving was organised by the Worship Committee, with many thanks to all the volunteers who helped to make it a success. More than 10 million shillings was raised at Harvest Festival, with proceeds going to the Arusha Lutheran Medical Centre's Newborn Intensive Care Unit and Youth Compass.

The Worship Committee is also committed to the training of the volunteers who serve at ACC. Our church is a mobile community, with people leaving and new members coming in all the time. We can always improve what we are doing, learn from each other and train new volunteers to serve in the church. One way to do this is through workshops. This year, the bi-annual Worship Workshop, held on September 17, focused on the unity we have in Christ, a unity in diversity (Eph. 4). Through plenary sessions and specified break-out sessions, we were able to give training and share ideas for all our volunteers.

The theme of Unity in Diversity seems to have run through much of what we have done in the past year. We have wrestled with the question of how the Word of God can be preached freely, while taking into account the different views our very diverse members might have. To that end, the preacher guidelines have been adapted slightly, in order to emphasise both the freedom to preach the Word of God as one is led by the Spirit and the need to take into account the interdenominational nature of our church. This is also reflected in the 'diversity statement', now made at the beginning of every service to state our unity in Christ, which is greater than our differences.

The Worship Committee is also responsible for very practical things, such as the safety of church visitors during the service. To that end, a security protocol was developed and introduced. The implementation of the security protocol will continue in the upcoming year.

Another very practical point, but with a major impact on the quality of the church services: The sound system has improved greatly, due to the purchase of a new soundboard, the expertise brought in by Pekka Harkonen and the training of new volunteers. We also continue to encourage and support worship leaders in using the projection system as a way to enhance the worship experience.

The Worship Committee has been blessed with committed members to make all this happen. However, the work would be lighter if the load could be shared. We therefore invite anyone who would like to contribute to the life of the church, to join our committee.

Martine van Wolfswinkel

On behalf of the Worship Committee (Wendy Willmore, Jimmy Ebong, Esther Charles, Rogers Eliau, Raymond Lema, Penina Kariuki and Sharon Mkisi)

C. Christian Education Committee - annual report 2016

Committee members serving this year: Lisa Peterson (Chair), Moira Brehony, Martine van Wolfswinkel, Lindsay Hoover, Deborah Troester, Josephine Sundqvist, Narola Mollel, Susan Simonson

The Christian Education committee seeks to support and nurture the faith development of the ACC family and wider community, including children, youth and adults. This is done through the running and coordinating of various ongoing programs. As with all activities and programs at ACC, we are dependent on dedicated volunteers to run these programs. We are thankful to the many that are so committed.

Sunday School

The Sunday school has felt very blessed this year. With a good group of enthusiastic teachers, we have been able to teach Sunday school to three different age groups on every Sunday in 2016, except for family services and school holidays. A Sunday school teachers meeting was held to plan lessons and activities at the beginning of each of the three terms. The Time and Ability Fair was very helpful in finding a few new teachers for Sunday school.

New this year is the inclusion of 3-year olds in the youngest group (4-6 years). This group is led and organised by Josephine Sundqvist, with regular meetings with the teachers of this age group. The classroom for this group has been successfully renovated and repainted to make it more suitable as a Sunday school classroom.

The other two age groups (7-9 and 10-11 yrs) are led and coordinated by Martine van Wolfswinkel. The new Sunday school curriculum "Living Together in Christ" that was ordered from the Lutheran Communion in Southern Africa (LUCSA) has proven to be very helpful in the preparation and teaching of the lessons.

Another change has been the formation of the "Children's' Worship Team". The Worship Team leads the first part of every Sunday school lesson, with all groups together. It follows a similar structure every Sunday, with songs, prayer, an offertory and a short introduction to the day's lesson. This has been appreciated a lot by both children and teachers.

The money collected through the Sunday school offerings has been abundant this year. We were able to visit the Samaritan's village in Moshono in February and bring them a donation of clothes, toys, school materials and food. The donation was given at the end of a short worship service held in the chapel of the orphanage.

In November, the Sunday school offerings helped a small child who needed an emergency operation shortly after birth. This need was brought to us by PBC, and we were able to help with a donation of Tsh. 928,000!

Also in November, the family service was led and organised by the Sunday school teachers and children. It was very well done and much appreciated by the congregation. Many thanks to Anne and Roger Gihlemoen, Josephine Sundqvist, Christine Ebong and many others.

We would also like to thank Regina Aluto, who has been involved in Sunday school for many years, both as a teacher and a coordinator. She has now finished her studies and returned to her family in Uganda.

Library

The library continues to be an excellent resource for both fiction and non-fiction, serving all ages from pre-readers to adults. The children's section was cleaned up and reorganised thanks to the help of Christa Troester, Peter Kraft, Luke and Bethany Simonson.

As always a huge thanks has to go to the team of Atula Paul, Ingrid Sangiwa, and Sion Miraa who keep things going on a weekly basis; as well as all the volunteers to assist on Sundays.

As with any library, we have a problem with books NOT BEING RETURNED. This resource is for everyone and only works when books are returned for others to use. If you are unsure if you have returned your book or not, just ask the librarian on Sunday.

Confirmation

Thirteen students were confirmed this past June after 18 months of classes, and after covering all the major points that are usually expected in a confirmation class: the Bible, Baptism, the Lord's Supper, the Lord's Prayer, the Ten Commandments, the Apostle's Creed, Christian service, personal prayer, forgiveness, grace, care of God's creation, and, of course, the necessity to make a commitment to follow Jesus and his teachings.

The curriculum used also comes from LUCSA in South Africa and is extremely helpful, in that it is well-organized, with many good teaching ideas, including inviting visitors from among the adult church members to talk about their faith experiences. Joe Troester spoke about creation and evolution from a Christian perspective, Erwin Kinsey talked about stewardship of God's creation (with a visit to ECHO for this session, when some tree planting was done), and Christine Derungs to talk about the Bible and Bible translation. Both students and adults enjoyed these visits and hopefully more of this can be done in future classes. Another important aspect of the class is service to the church, including helping in the library and crèche.

A new confirmation class begins in January 2017 with Deborah Troester and Jana Hardy Kinsey co-teaching.

Crèche

The crèche was open to serve ACC members age 3 and below this year. The main goal is to provide a safe and caring environment for younger children so that parents can worship with peace of mind knowing their children are well taken care of. There continues to be demand for crèche averaging 4-5 children each week.

Sion Ridas, our paid assistant, helps care for children each week, does the weekly setup and clean up in the chapel and cleans all toys and mats once a month. Once again, she did her job reliably all year. Most weeks Sion was assisted by a volunteer from the congregation assuring that two caretakers are there for the children. This year, Lindsay Hoover, the coordinator, took a maternity leave from June through October. Since no crèche volunteer was able to take over coordination, the members of the Christian education committee took turns recruiting volunteers.

This year a childproof swinging door was added to the chapel door helping to keep the crèche cooler during warmer seasons. In addition, the toys and books were renewed thanks to a generous donation from Dorthe Jacobson.

Issues for 2017:

- Maintain current and recruit more volunteers.

- Insure that all crèche volunteers understand and have signed ACC's new Child Protection Policy.
- Install a wall fan in the chapel to further help cool the room.
- Seek approval from counsel to install a speaker, with volume knob, in the chapel so that volunteers and parents could hear the service.

Devotional materials

A larger than usual supply of Advent and Lenten materials was purchased because, for the first time in many years, ACC had a booth at the Arusha Community Fair held in November. Martine van Wolfswinkel organised and primarily manned the booth, handing out ACC pamphlets as well as selling Advent devotional materials. This is a great way to let the wider Arusha community know about ACC, and give them a chance to buy devotions which are not locally available. Thank you Martine.

Child and Vulnerable Adults Protection Policy

This policy was affirmed by ACC Council early in 2016. Copies of the policy are posted in each classroom as well as general church notice boards for congregational information.

Narola Mollel held a well attended Information Session on this policy for Sunday School teachers and other child-care volunteers in September.

Budget 2016

We went over budget because we bought a large supply of Advent and Lenten devotional materials. However as these materials are sold at cost, the funds will come back to the church.

D. Evangelism and Outreach Committee – annual report 2016

The Evangelism & Outreach Committee focuses on both reaching out to the larger Tanzanian community to spread the Gospel message as well as inwardly to encourage faith development through sharing, service and fellowship among our members.

Regularly attending E&O Committee Members were fewer this year: Joseph Smith (Chair), Erwin Kinsey (Secretary), Patrick Pallangyo, David Mariki, Mary Bura, Edmund Ntwale, Olivier Muhoza, and Brenda Kimaro (Facilitator). Other members include: Dr. Erick Mbelle, Charlotte Muhondwa, Elizabeth Mbelle, Alex Daniel Mavengelo, Isaac Joseph, Emmanuel Makali, Diana Mhaki, and Cifa Chalo. The Committee is grateful that many activities planned for 2016 took place successfully. This team surely has good fun among the committees, and E&O is a good place for a new-comer to ACC to join into the real nitty-gritty work of the larger Church. This year's activities included:

1. External Evangelism

In 2016, E&O provided financial support and participated in the evangelical outreach of several local ministry organizations, with particular priority being placed on those targeting Tanzanian young adults. An E&O representative was sent to visit and/or attend each of these activities. Recipients of support included:

- Young Life Tanzania – support was released as usual and a great event report was given by Alexis Kwamy.
- Tanzania Fellowship of Evangelical Students (TAFEES) reached colleges and universities with an Easter Discipleship Training Seminar.
- UKWATA: Easter Outreach was made in Secondary Schools – over 1,200 attended.
- CASFETA: Easter Outreach was made in Secondary Schools - over 800 attended.
- FLECAM – pastors event attended by many from the Arusha area.
- Ministry of God's Message was given supporting missions in Muslim areas of central Tanzania.
- International Youth Exchange was given for an evangelistic camp for youth.

- Hamasa ya Milele: Outreach was made to the Muslim Community of Tanzania mainland and Zanzibar, and educating Christians how to interact and nurture Muslims.
- New Life Band – a Gospel Music Outreach to youth supported over 500 who attended their annual June Youth event.
- Gideons International – support was given to spread scriptures to schools, hospitals, military, police, hotels, and prisons – over 35,000 scriptures were distributed in 2016 in Arusha area by the local camp.
- Bible Society of Tanzania – support given for publishing and providing Scriptures and spiritual literature in Kiswahili countryside.
- Jump4Christ – support was given for various events & meetings for post primary school youth

Seed funding support was given to some new evangelistic initiatives:

- Jitegemea Vijana Tanzania Foundation – seeking self-employment skills for youth, an event now planned for early 2016.
- Christ for Youth for the Nation – support given to reach college and university students.
- Scouts event was supported through one E&O member.
- Ecumenical church leaders' meeting at Kiranyi was supported in conjunction with World Cities Church Ministry and Global Mission.

2. Internal Evangelism

- Organized two hikes and picnics for the congregation to Sambasha Hill.
- Organized one youth sports event on the grounds of the International School Moshi-ISM Arusha Campus at Kisongo which was very popular event with the youth to which dozens of youth and other all ages church members attended with around 120 people. The total cost of the event was around 650000tsh including lunch and drinking water, transport and extra work payment for ISM staff for that Sunday that was around 265000tsh.
- Youth group- ACC Young generation has grown stronger and has been meeting once or twice a month on a Saturday for bible study and song practice. It has been actively involved in leading music on Sundays, and teaching Sunday school for kids. It is now at the final stage of setting up a committee and drafting its internal work guide lines based on the ACC constitution, Mission Statement, Bible and other approved ACC policies.
- Revised the Prayer Chain (on-going) for networking for prayer and Pastoral Care
- E&O organized one Evening of Sacred Music in September.
- Organized Evening Games where around 50 people attended and enjoyed such a happy evening.
- Visit at the remand center in Arusha Unga Limited area.
- Angela gave two music training workshops on changing and transposing chords. She is ready for more events in the course of 2017. Thank you Angela!
- Olivier Attended a National ICT Entrepreneurship Conference in Dar Es Salaam organized by Ministry of labour and World Vision Tanzania (WVT) on July 15-16, 2016. ACC is now officially included on partners' list with WVT in all about Youth Entrepreneurship programs. ACC Youth are already welcome to attend Agro-vet trainings in Simanjilo and Shangalai Words (Kata) and ICT trainings will kick off anytime within 2017. Thank you WVT and Ministry of Labour!
- The Budget was increased to 16 000 000Tsh to be able to comfortably meet all the needs and particularly sponsor Youth Compass (YC) a new NGO from US that was launched in 2016 in Arusha and targets young people from foreign families to help them bridge the gap between them and the local community. 2 000 000Tsh was already given to the YC and we plan to do the same for 2017. Welcome Youth Compass!
- The E&O encouraged members to be involved in city-wide interdenominational events such as the Good Friday Service at the national stadium, and involvement in Crusades

such as a Leadership conference for young leaders by Life Purpose Development, and a Mwakasege event.

- The E&O organized singing Christmas carols, giving soap, biscuits, and Christmas Cards to patients and staff of Mt. Meru Hospital.

Two New events at ACC

a) Youth Pentecost Saturday was organized and run by the Youth Group at ACC on May 14, 2016 from 7.30 to 4.30 pm. A total of 86 youth attended from 4 secondary schools, Tafes, Scouts, Jump for Christ, etc. The Speaker was Rev. Titus Mumo from Eagles Christian Church, Njiro Nanenane, Arusha. 14 youth gave their lives to Christ. The goal was to put together young people sponsored by ACC to dig deep into the bible learning all about Pentecost The Holy Spirit. The attendance was smaller than expected because most university students were on holidays and field, and Young Life Ministry had fewer members comfortable for a full day English event. The attendees suggested for the event to become an annual routine; E & O will decide. The total cost were around 1.100 000Tsh Including Breakfast, Lunch, Drinking water (500ml per person), and 100000tsh for the speaker.

b) ACC Cultural Festival on November 27 by the Youth Group-Young Generation and Sunday School. The morning service was fully run by the Sunday school Kids and it was fantastic. We had lunch where people brought their favorite and cultural foods and drinks to share then we had fashion show, music, dance, poem and a word from different members in after lunch session. We missed the Makumira Cultural Centre for some reasons but we hope they come next time. It was well received and liked Event. Should it be a routine? if we decide so.

3. The undone work:

There are a large number of tasks that the E&O Committee did not accomplish for lack of more energetic members which feature now as challenges for our strategic direction. Let us all participate in this strategic planning, and accomplish these new efforts in 2017! Among these are working with youth, activating ACC members who desire to be more involved in evangelism, and involvement in interdenominational crusades in 2017.

Respectfully submitted,

Patrick Pallangyo & Olivier Muhoza, E&O Members

E. Projects and Benevolence Committee – annual report 2016

Members: Sarah Rejman (chair), Stella Karumuna, Irene Joel, Elizabeth Hudgin, Daudi Peterson, Mike Peterson and Steve Simonson with support from ACC staff Brenda Kimaro (Facilitator) and Neema Swai (Administrator).

This year, because of the church's generosity, we are able to increase the flow of God's love to the community. We were able to help more people with greater needs than we previously could.

Medical assistance is still our main emphasis (47% of budget). This is because these requests present the most urgent need and are also the easiest to verify and guarantee that there is no misuse of funds. We almost always pay the hospital directly so no one is tempted use the money for other things. It is also one of the most gratifying gifts as the results are often almost immediate.

An example of this is Miriam. She has advanced AIDS and was diagnosed with cervical cancer; the hospital recommended she go home to her family to die. When she approached us we recommended she be appraised at Selian Hospital who was able to operate on her and found her cancer free!

Helping people start or restart their small businesses presents more challenges. Although many young entrepreneurs see our support as a means to get a business loan, we try to direct our assistance to the smaller enterprises and have helped people with chickens and cows. With our

increased resources, our support for small businesses has expanded (29% of the budget) and we can help more diverse projects. We consider it better to enable someone to feed themselves than to just feed them. An example of whom we help is Anna. She is a 48 year old widow with two dependent children. She had a mitumba business but was moved off her site by municipality and her goods were stolen. We have helped her to relocate and restock. Most of those we support are successful, and in 2017 two recipients from previous years donated 50,000/= each to the church as an expression of their gratitude.

In the past we had stopped building houses for people because it was too expensive. Now that we have a bigger budget we have started helping some people—mostly older widows with no family support—finish houses or build a small room or two. This used up 22% of the budget. An example is Upendo whose house was demolished. Her local church funded half of the building so we were happy to supply the other half.

The rest of the budget was spent on various organizations such as CHISWEA, Plaster House and Pallotti Faraja with whom we have had good rapport in the past. These are organizations supporting causes such as street children and handicapped people.

Last but not least, our Sunday school asked our committee to recommend a person for them to help with their Sunday school offerings. We recommended Prince, a four-week-old baby who needed a lifesaving colostomy; we said we could cover the balance as it was quite expensive. They were, however, able to come up with the full 928,000/= themselves! It is very encouraging to see that the values of our church are being emulated by our youngest generation. Hongera!

F. Administration – annual report 2016

Following the transition from Susan Simonson to Brenda Kimaro in the role of Facilitator at ACC in 2015, new beginnings continued in 2016.

Mid-year, the Facilitator position was split into two separate roles to better leverage the specific skills needed to be most effective in each. What had been an all-encompassing position covering everything from overseeing building repairs to distributing the newsletter to managing the finances, was re-engineered into two positions: Facilitator for Programs & Communication, and Church Administrator. Both positions are part-time, with the Facilitator working 40 hours a month and the Administrator working 100 hours a month.

Brenda Kimaro continued in the revised Facilitator position and focuses her efforts on working with and supporting the several volunteer committees that keep ACC in motion, and Neema Swai joined ACC in the newly minted Church Administrator position. Neema puts her accounting and administrative skills to good work in the position, managing all the banking and bookkeeping for the church as well as working with the other church staff—Samuel Mungas, Zakayo Andrea and Joyce Elias—in keeping the church facilities in good order.

As we continued through 2016 with this new staffing structure, we focused on getting Neema fully trained in her duties, which she quickly mastered, and updated office procedures to make the best use of our skills and time available.

Neema updates our accounts in QuickBooks on an almost daily basis, which means we can better steward the church's offerings by closely monitoring our income and expenses. She also works closely with Samuel, Zakayo and Joyce to implement procedures to keep the daily operations of the church running smoothly. She also manages all the building use requests. One of Neema's strong suits is her sensitivity toward making people feel welcome and comfortable when they are at Arusha Community Church. You may have noticed some of the small touches of comfort and hospitality she has added to our church—the new soap dispensers and hand towels in the restrooms or the tablecloths on the tea and coffee tables after service.

Using the results from last year's communications survey, Brenda has been working toward better, more effective means of communication and engagement with the members, enhancing our email communications and using technology such as online registration for church events to add convenience and better efficiency. Brenda also facilitated our first-ever Time & Ability Fair to give

members a chance to ask questions and learn through personal conversations about the opportunities for service at ACC. The event was well-received, and the 2017 Time & Ability Fair will be taking place 12 and 19 February.

We feel this new arrangement in sharing the many responsibilities that go with supporting a lay-led congregation better serves the needs of Arusha Community Church, and we hope the members will continue to see the advantages we bring by working as a team and focusing on our strongest skills.

Perhaps the most challenging yet also most gratifying aspect of both our positions in serving as the “frontline” representatives of Arusha Community Church. In lieu of a called pastor at ACC, Neema and I are the ones to receive visitors in the church office seeking spiritual support or financial assistance. We do what we can within the bounds of our authority and our pastoral care skillsets, doing our best to be the “hands and feet of Christ” to the people we encounter, and ensuring that all who approach Arusha Community Church see and feel God at work.

The church office is typically staffed Sundays through Thursdays. We welcome you to stop by anytime if you have questions, need assistance, or just to say hello!

With gratitude,

Brenda Kimaro, Facilitator for Programs & Communication

Neema Swai, Church Administrator

31.8 Time and Ability Survey and invitation to join committees

31.9 Presentation and approval of Year 2016 financials

A. Treasurer and Financial report

B. Year 2016 Financial Audit

C. Appointment of Auditor 2017

31.10 Presentation and Approval of 2017 Budget proposal

31.11 Announcement of 2017 Council elders

31.12 AOB (Any Other Business)

31.13 Closing prayer

Appendix A. Registered Voting Members

Arusha Community Church Registered Voting Members as of 16 January 2017

- 1.
1. Alfred, Eugen
2. Atukunde, Ruth
3. Avugwi, Jeffery
4. Ayo, Christopher
5. Brehony, Moira
6. Bruinsma, Hilbrand
7. Bruinsma, Joke
8. Bruinsma, Sjouke
9. Bruinsma, Willem
10. Bura, Mark
11. Bura, Mary
12. Bura-Nyaki, Hilu
13. Chalo, Cifa
14. Charles, Daniel
15. Charles, Edward
16. Charles, Rosemary
17. Charles-Lampart, Esther
18. Combrink, Amelia
19. Combrink, Kirstein
20. Cunningham, Fatuma
21. Cunningham, Steve
22. Dejene, Fits
23. Ebong, Christine Peace
24. Ebong, Jimmy
25. Edwards, Clare
26. Eggert, Ingrid
27. Eggert, Ron
28. Eliau, Rogers
29. Freeman, Justin
30. Gideon, Eliel
31. Gideon, Nicholaus
32. Gideon, Paul
33. Gulamali, Anna Hussein
34. Gwandamu, Silvestre
35. Hamgu, Briam C.
36. Hudgin, Elizabeth
37. Jacobson, Linda
38. Jacobson, Mark
39. James, Susan
40. Joe David
41. John, Monica
42. John, Pascaline
43. Joseph, Isaka
44. Joseph, Senias
45. Kaaya, Goodluck
46. Karumuna, Stella
47. Karumuna, Theophilus
48. Kasango, Patrick G.
49. Kenyi, Christopher
50. Kenyi, Margaret
51. Kinkumbi, Leodger Stephen
52. Kinsey, Elliot
53. Kinsey, Eric
54. Kinsey, Erwin
55. Kinsey, Ethan
56. Kinsey, Jana

- | | |
|----------------------------|--------------------------------|
| 57. Kiondo, Richards | 89. Mpili, Fred Abdul |
| 58. Kisamo, Hiram Jackson | 90. Msingi, Marco |
| 59. Kiula, Samwel | 91. Msumari, Peter Fear |
| 60. Kombe, Mariam | 92. Muhoza, Olivier |
| 61. Kraft, Diana | 93. Mukuyogo, Grace Rehema |
| 62. Kraft, John | 94. Munaya, Eva Nelson |
| 63. Kwamy, Alexis | 95. Munisi, Emmanuel Jonathan |
| 64. Laizer, Upendo* | 96. Mushendwa, Barbro |
| 65. Lema, Raymond David | 97. Mushendwa, Joshua |
| 66. Letawo, Upendo | 98. Mvungi, Peter |
| 67. Makalla, Janeth Gidion | 99. Mwangi, Joseph |
| 68. Makubi, Penina | 100. Nangole, Eunice |
| 69. Makwaya, Laban | 101. Nguru, Julius |
| 70. Malugu, Moses | 102. Nnko, Remmy F. |
| 71. Mangalu, Diana | 103. Noorlander, Gelske |
| 72. Martin, Godfrey | 104. Noorlander, Jacob |
| 73. Massawe, Edmund | 105. Ntwale, Edmund Brown |
| 74. Mbise, Frederick | 106. Ntwale, Selestine Lubango |
| 75. Mchaki, Ana Maria | 107. Obinda, Moses |
| 76. Mchawala, Julia | 108. Oosterhuis, Ekko |
| 77. Mchawala, Nicholas | 109. Oosterhuis, Madeline |
| 78. Mchomvu, Irene Joel | 110. Owenya, Godfrey E. |
| 79. Memuruti, Musa | 111. Paul, Michael |
| 80. Metili, Lotha | 112. Peter, Leonard |
| 81. Mgaya, Betty | 113. Peterson, David |
| 82. Mkisi, Sharon | 114. Peterson, Joshua |
| 83. Moivisi, Emmanuel | 115. Peterson, Lisa |
| 84. Mollel, Atula Paul | 116. Peterson, Mika |
| 85. Mollel, Loy | 117. Peterson, Mike |
| 86. Mollel, Narola | 118. Peterson, Robin |
| 87. Mpanda, Charles | 119. Peterson, Simon |
| 88. Mpendo, Anne | 120. Peterson, Thad |

121. Peterson, Trude
122. Peterson, Zak
123. Philip, Arthur
124. Rejman, Sarah
125. Rosanwo, Sylvie
126. Ruzigamanzi, Marie L.
127. Sai, Ezekiel
128. Saksi, Teddy
129. Sangiwa, Ingrid
130. Sarikie, Christian
131. Schramm, Angela
132. Schramm, Stephan
133. Shekiondo, Herman
134. Shindika, Deogratias
135. Simonson, Arlene
136. Simonson, Caleb
137. Simonson, Eunice
138. Simonson, Marilyn
139. Simonson, Nathan
140. Simonson, Serena
141. Simonson, Stephen
142. Simonson, Susan
143. Siria, Lemirai
144. Sundqvist, Johan
145. Sundqvist, Josephine
146. Swai, Gabriel
147. Swai, Neema
148. Tanifum, Oscar
149. Tesha, Honest
150. Troester, Deborah
151. Troester, Joe
152. Tumaini, Cathering Gatua
153. Tumaini, Mark
154. Van Wolfswinkel, Martine
155. Veen, Martijn
156. White, Charlotte
157. White, Thane
158. Willmore, Wendy

